CENTRAL REGION TAFCE

2019 PLANNER FOR COUNTY COUNCILS



12-Month Calendar 2019 Programs & Forms Central Region Officers State Officers

This Planner is designed to be used by County Council Presidents and/or other County Council Officers. Most due dates and deadlines are Regional: SET YOUR OWN COUNTY DEADLINES ACCORDINGLY.

NAFCE Mission Statement

The mission of the National Association of Family and Community Education is to strengthen individuals and families through: continuing education; leadership development; and community service. In cooperation with the Extension Service, United States Department of Agriculture, and the State Land Grant Universities, NAFCE provides leadership for issues that are critical to the economic, social and environmental progress of Americans.



The *Emblem* is composed of two concentric circles which typify the home, the family, the community and the association. The hearth fire in the center symbolizes the home; the oak leaf, the strength of the home; the lamp of knowledge, the wisdom with which a home and family must be created; the wheat, productivity and richness of family and community life. Around these symbols are the words: Home, Family and Community. The emblem is registered with the U.S. Patent and Trademark Office.



The **Seal** is composed of three concentric circles. The two inner circles are the same as the emblem, with the third circle bearing the name of the organization. The seal is used for formal items, such as a certificate of honor or achievement. The seal is registered with the U.S. Patent and Trademark Office.



The *FCE logo* is the acronym for "Family and Community Education". The logo should be used on stationery and envelopes. It shall be kept clean and free of clutter, so it can be easily recognized. The logo includes the FCE as well as the words. The logo should not be used within state outlines. The name of the state may be used in the place of national as specified in the letterhead provided to each state by the national organization. The logo is registered with the U.S. Patent and Trademark Office.

Application for the use of such names may be accomplished by calling National FCE Headquarters toll free at 877-712-4477.



The **Tennessee FCE logo**

"Family and Community Education (FCE) is an organization of volunteers who work together to build strong families and communities. Educational materials are created and utilized to strengthen knowledge and skills. Resources are provided to develop leadership skills, enabling people to make a difference. FCE strives to make our communities a better place in which to live."

Emily Gordon, Central Region President

2019 YEAR AT A GLANCE CENTRAL REGION DUE DATES

JANUARY	18 25 30	Regional Information Day in Lane Agri-Park, Murfreesboro Regional Information Day in Lane Agri-Park SNOW DATE State Projects Report due to State VP for Programs—Pamela Sites
FEBRUARY	1 15 20	Heart of FCE Nominees due to Region President Emily Gordon Leadership Retreat Instructor Forms due to Region Ed. Chair Karen Hughes Central Region Board Meeting 9:30 a.m. at Lane Agri-Park in Murfreesboro
MARCH	1 2 4	Character Counts due directly to State President- Wanda Briddelle Read Across America/Dr. Seuss FCL Applications due Region VP Public Policy – Genevieve Kilga
APRIL	15 15 15 17 23-24	Leadership Retreat Class Registration due to Region Ed. Chair Karen Hughes Leadership Retreat Registration due to Region Treasurer Peggy Richmond State Scholarship Applications due directly to State VP for Programs-Pamela Sites Central Region Board Meeting - 9:30 a.m. at Lane Agri-Park in Murfreesboro FCL Training in Lebanon at Comfort Suites
MAY	1-31 15 28 29-31	Imagination Library Month State "Day of the Family" Project Extra Night at Leadership Retreat TTU in Cookeville Leadership Retreat TTU in Cookeville
JUNE	1 1 1	CVU's due to Region VP for Public Policy Genevieve Kilga Best of the Best Due to Region VP Public Policy Genevieve Kilga Creative Writing Due to Region VP for Programs—Greta Kirby
JULY	1 1 11 18-21 16 24	New 50 Year Member applications due direct to State Ed Chair to Pam Sites Regional Officer Nominations due to Region VP for Programs-Greta Kirby Kate Bagnall Scholarship applications due to Region VP for Programs-Greta Kirby NAFCE Conference FCL Applications Due to VP Public PolicyGenevieve Kilga Central Region Board Meeting 9:30 a.m. at Lane Agri-Park in Murfreesboro
AUGUST	1 11 11 15 27-28	State Officer Nominations due directly to State VP for Programs-Pamela Sites Cultural Arts Winners due to Region Ed. Chair Eileen Horton Fashion Revue Winners due to Region Ed. Chair Brenda Oeser Registration & Credential Forms for Annual Meeting due to CR Treas. Peggy Richmond FCL Training in Lebanon at Comfort Suites
SEPTEMBER	11 12	Central Region Board Meeting 2 p.m. at Lane Agri-Park in Murfreesboro Central Region Annual Meeting in Murfreesboro, TN
OCTOBER	1 1 1 1 13-19	Central Region & NAFCE Dues due to Region Treasurer, Peggy Richmond County Council Officers due to Region Secretary, Becky Phillips State Credential Forms due direct to State Treasurer—Brenda Johns State Conference Registration due to State Treasurer—Brenda Johns National FCE Week (second full week of October)
NOVEMBER	17-20 28	TAFCE State Conference, Marriott, Franklin Happy Thanksgiving
DECEMBER	25	Merry Christmas

2019 TAFCE STATE OFFICERS

www.tafce.org

President

Wanda Briddelle (Wilson) 793 Saundersville Ferry Rd. Mt. Juliet, TN 37122 615-754-8942 bnawjb@tds.net

President Advisor

Patty Mayhall (Decatur)

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VP for Programs

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VP for Public Policy

Diane Uher (McNairy) 190 Amelia Breann Lane Selmer, TN 38375 731-645-8254 (Home) 731-439-2176 (Cell) uherdi@gmail.com

Secretary

Sarah Zapotocky (Rutherford) 2705 Shady Grove Cove Murfreesboro, TN 37128 615-896-4226 (Home) 615-631-8447 (Cell) sarahzapfce@gmail.com

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Eastern Region President

Gloria Holcomb (Union)

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Central Region President

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Western Region President

Barbara Beeman (Montgomery) 403 Bellamy Lane Clarksville, TN 37403 931-801-0822 mamabee@twotzus.com

Eastern Region Education Chair

Kay Baker (Sullivan)

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Central Education Chair-IT

Crystal Holt (Putnam)
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931-261-6750 (Cell)
pageantmon2002@gmail.com

Western Region Education Chair

Esther Button (Houston) 150 Outlaw Lane Stewart, TN 37175

buttonjar1960@yahoo.com

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Dr. Martha Keel

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Central Region Advisor

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Extension Program Leader Central Region Office 5201 Marchant Drive Nashville, TN 37211 615-832-6550 allesenpenn@utk.edu

Western Region Advisor

Dr. Lynn Brookins

Extension Program Leader Western Region Office 605 Airways Blvd. Jackson, TN 38301 731-425-4725 dbrooki1@utk.edu

2019 CENTRAL REGION FCE OFFICERS AND BOARD

President

Emily Gordon (Marshall)

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Mary Alice Weber (Williamson) Karen Hughes (Putnam)

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VP for Programs

Greta Kirby (Smith)

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V.P. of Public Policy

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<u>Secretary</u>

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Peggy Richmond (Grundy)

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Leadership Retreat Chair:

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Cookeville, TN 38501

317-397-6920 (cell)

cachingkaren@gmail.com

Cultural Arts Chair:

Eileen Horton (Moore)

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931-808-0402 (cell)

ehorton 194272@gmail.com

Fashion Revue Chair:

Brenda Oeser (Davidson)

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Membership/Communication

Chair:

Crystal Holt (Putnam)

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2019 Conference Chair

Charlene Budd (Giles)

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Lynnville, TN 38472

931-527-3333

931-638-2014 (cell)

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UT Extension

Central Region Advisors:

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Shelly Barnes (Wilson)

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Dr. Allisen Penn

(Regional Program Leader)

5201 Marchant Dr.

Nashville, TN 37211

615-832-6550

allisenpenn@utk.edu

Central Region Planner

January 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 Regional Information Day	19
20	21	22	23	24	25 Regional Information Day SNOW DATE	26
27	28	29	30 State Project Reports due	31		

January
Reminders

18- Regional Information Day 9:30am Rutherford County Ext. Office Lane-Agri Park, 315 John Rice Blvd., Murfreesboro, TN 37129

25~SNOW DATE 30~State Projects due

TAFCE STATE PROJECT REPORTS

Our mission is to strengthen individuals, families, and communities through continuing education, leadership development, and community action. During the year, let us strive to do this through support for our children, youth, and our communities. The following are *ideas* of areas where our help is needed:

Education:

- Personal reading and creative writing encourage TAFCE members to enter TAFCE Creative Writing.
- Share Cultural Arts with others
- Character Counts- sponsor "The Six Pillars of Character" program that encourages 4th graders to strive for excellence and creativity through reading, writing, and drawing skills
- Donate School Supplies
- Support Head Start Programs and other classroom activities
- Support NEA's Read Across America -Read Dr. Seuss books to children
- Listen to children read and read to children
- Share magazines with senior facilities
- Provide books to children (Imagination Library and/ or local health department)
- Teach a class to adults, young adults, or children
- Join a book club
- TAFCE College Scholarships provide scholarships to fce members

Leadership:

- Conduct leadership training for fce and other interested community members
- Teach leadership skills within your fce club and to other organizations in your circle
- Participate in any active leadership role to better your community
- Volunteer to help lead 4-H activities
- Mentor single parents and homemakers
- Share cultural arts/heritage skill with others

Community Action:

- Ronald McDonald House Collect can tabs
- Wrapped-In-Love (blankets, hats, etc. for cancer). see website: http://wrappedinlovefoundation.com
- Project Linus (blankets for children). see website: https://www.projectlinus.org
- Sewing 4 Souls (clothes for children in third world countries). see website: https://sewing4souls.org
- DEA Take Back program (prescription drug disposal). see website: https://takebackday.dea.gov
- Feeding American Back Pack Program see website: http://www.feedingamerica.org/our-work/hunger-relief-programs/backpack-program
- Prepare health packages for Veterans' Hospitals and county health departments
- Promote fce through community festivals and fairs
- Attend government meetings
- Family emergency preparation
- Care for parks and cemeteries
- Educate Community about Human Trafficking
- Support a homeless shelter
- Support local Food Bank

The key to being effective is to be aware of what is going on around you. There are many families with children where neglect and/or abuse are a daily occurrence. Find out what you as an individual can do. Be willing to take action. Throughout the year be sure to read your local newspaper and stay abreast of community events. An informed person is able to act responsibly when needed.

TAFCE STATE PROJECT - EXPLANATION

It is <u>very Important</u> to report volunteer hours for projects completed because these hours are accumulated statewide and give our organization (TAFCE) credibility for our "non-profit" status. The hours reported also play a role in the University of Tennessee's decision concerning the involvement of FCS Agents with fce and FCL (leadership training/leader lessons

Annually, the Federal Government sets a value to each volunteer hour. When compiled statewide, fce volunteer hours are very impressive.

List all projects (with a brief description) on the form that corresponds with the "Area of Work" completed: i.e. Education, Leadership, and Community Action as shown below. Submit all forms to the County Chair by the county due date. They will compile the forms for the county and report the totals on the "County Summary Sheet" form and submit the County Summary Form to the TAFCE Vice President for Programs before February 15th annually.

Important: Hours reported on the State Project forms may also be included on Individual CVU reports.

Project Examples

Listed below are several examples of previously reported State Project. Choose the category that best fits your project.

Areas of Work

Some areas may overlap

EDUCATION

Sponsor a child to go to camp; support Imagination Library; donate "Books for Newborns" through Health department; donate books for Head Start; perform demonstrations at school; collect and donate school supplies; donate bookmarks and book bags for reading programs; read to children at school and library; contribute to a scholarship fund; teach classes to youth and adults;

COMMUNITY ACTION

Work with Red Cross, Salvation Army, Hospice, Volunteer Fire Departments, "Meals on Wheels"; Donate to "shoe box ", "Toys for Tots", St. Jude's, "Angel Tree "programs; Provide meals and food baskets for shut ins; Plant flowers in community, Make items and/or donate to cancer patients, nursing homes residents, children of "meth" homes, military personnel and veterans, abused women shelters; Participate in "Relay for Life", community cleanup projects; Collect pull tabs for Ronald McDonald House; Collect food for US post office "Fight on Hunger" program or for food bank; Provide bedding for animal shelters; Make and donate "BooBoo Babies" to health departments; Collect calendars and magazines to donate to senior facilities, clothes to foreign countries; Donate to pregnancy centers; Work with "Project Linus" program; be a mentor; recycle; attend and support government and charitable meetings

LEADERSHIP

FCL Programs, Help with 4-H Programs, Teach classes, Mentoring

When your volunteer project involves working with only one family member, you can consider the entire family as "people reached". If an article is published in the newspaper concerning a project, include the circulation of the newspaper as the number of "people reached" (this is usually thousands). When teaching in a classroom or library, the parents of the children at home can be included. Estimates are acceptable with groups of people you are working and helping ... as in the "areas of work" examples above. Don't forget your driving and preparation time for the project.

[Type text]

TAFCE STATE PROJECT REPORTS **Education**

Complete this form for the "Education" Projects completed by your club or individual.

Use a separate sheet of paper to report "Leadership" and "Community Action" projects.

This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.

Year Work completed:		
Person Submitting Report:		
Title:	(Club:
Phone Number:	Email:	

Please complete each column. If you do not know the exact figures, record an estimate.

Use additional sheets if necessary

<u>Do not leave columns blank</u>

	Print Description of such	fce MEMBERS		PEOPLE REACHED		
	Brief Description of each	Number	Hours	fce	Non-fce	Money Spent
	Education Project	Participating	Volunteered	Members	Members	
1						
2						
3						
-						
4						
5						
5						
6						

Revised: August 24, 2018

TAFCE STATE PROJECT REPORTS Community Action

Complete this form for the "Community Action" Projects completed by your club or individual.

Use a separate sheet of paper to report "Leadership" and "Education" projects.

This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.

Year Work completed:		
Person Submitting Report:		
Title:		Club:
Phone Number:	Email:	

Please complete each column. If you do not know the exact figures, record an estimate.

Use additional sheets if necessary

<u>Do not leave columns blank</u>

Duint Decemention of each		fce MEMBERS		PEOPLE REACHED		
	Brief Description of each	Number	Hours	fce	Non-fce	Money Spent
	Community Action Project	Participating	Volunteered	Members	Members	
1						
2						
3						
_						
4						
5						
3						
6						

Revised: August 24, 2018

TAFCE STATE PROJECT REPORTS **LEADERSHIP**

Complete this form for the "Leadership" Projects completed by your club or individual.

Use a separate sheet of paper to report "Community Action" and "Education" projects.

This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.

Year Work completed:		
Person Submitting Report:		
Title:		Club:
Phone Number:	_ Email:	

Please complete each column. If you do not know the exact figures, record an estimate.

Use additional sheets if necessary

<u>Do not</u> leave columns blank

	Drief Description of each	fce MEMBERS		PEOPLE REACHED			
	Brief Description of each	Number	Hours	fce	Non-fce	Money Spent	
	Leadership Project	Participating	Volunteered	Members	Members		
1							
2							
3							
4							
5							
6							

Revised: August 24, 2018

TAFCE STATE PROJECTS COUNTY SUMMARY

Keep all individual reports in the County...do not mail with this form Mail form to TAFCE Vice President of Programs

Region:	County:
Year County Summary Reported:	
Person Submitting Report:	Title:
Address:	
City:	State: TN_Zip Code:
Phone Number:	Email:

Please complete each column...Do not leave any column blank

Areas of Work	fce MEMBERS		PEOPLE F	Money	
	Number	Hours	fce	Non-fce	Spent
	Participating	volunteered	members	Members	
Education					
Leadership					
Community Action					
TOTAL of Each Column					

Central Region Planner

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Heart of FCE Nominations Due	2
3	4	5	6	7	8	9
10	11	12	13	14	15 Retreat Instructor Forms due	16
17	18	19	20 CR Board Meeting 9:30	21	22	23
24	25	26	27	28		

February Reminders

- 1 Heart of FCE Nominees due to Region President-Emily Gordon
- 15 Retreat Instructor Forms due to Region Ed. Chair-Karen Hughes
- 20 Central Region Board Meeting 9:30am

HEART OF FCE AWARD GUIDELINES



Objective:

To pay special tribute to the unsung *grassroots members who have made a difference in their communities through their FCE work.

Criteria:

- 1. Must be a grassroots member nominated by his/her peers.
- 2. Must be verified current member of National FCE to be nominated.
- 3. Photo must accompany the form.
- 4. State FCE president must sign form of state winner for the Heart of FCE Award.

Selection Process:

- 1. Heart of FCE Award form is available from the State FCE President, the National FCE Headquarters, or by enlarging the page in the NAFCE Handbook.
- 2. Counties choose a nominee for the Heart of FCE Award. Individual efforts, projects and results, or other contributions made by nominee for FCE need to be included on the nomination form. Form and recent photo are sent to region FCE Association.
- 3. Region FCE Association selects the Heart of FCE Award winner and forwards the winner's form and photo to the state FCE Association.
- 4. State FCE Association selects the Heart of FCE Award winner, the state president signs form and forwards the form and photo to the National Chair for the year, postmarked not later than March 1.
- 5. National FCE will recognize one Heart of FCE Award winner per state at the National FCE Conference with a specially designed Heart of FCE pin.
- 6. Clubs, counties, regions and states are encouraged to recognize Heart of FCE nominees and award winners at their county, region or state meetings or in another appropriate manner with the Heart of FCE lapel pin. The lapel pin is a special design for use within the state and may be ordered from the National FCE Headquarters. Call toll free 877-712-4477 to order.

^{*}grassroots member- someone not currently serving on the National, State, Region Board. (Reworded for Tennessee from 2005 NAFCE Handbook)

NAFCE HEART OF FCE

Due Date: See Below

Each state to submit **ONE** nominee

State send to:		(NAFCE chair)		
Nomination Name:				
Address:		_		
Phone:				
Club:				
Please attach recent photograp	oh of nominee (original pho	to, no scanned copies ple	rase)	
Briefly describe reason for individual effort, any proje working in FCE. For publici	ect and results, and other	er contributions made	e by nomine	
Name of person submitting	g:			
Office/Title of Person:				
Address:				
Phone:				
State President's signature	:			
County Due Date:	Region Due Date: February	1 State Due Date: February 5		
	to Region President	to State President		

Instructor Form 2019

Marketable Skills and Learning Session Classes

Marketable Skill Craft Cla	assLearnin	g Session Clas	ss	Th	iurs. W	alk-In _	
Instructor Name			Pho	one ()		
Street Address							
City			State	Zip		Cc	ounty
Email REQUIRED: May u	se agent's						
Check ONE: Agent	FCE Membe	er		Non-FCE	E Meml	ber	
Craft Class to be taught:						Cost:	
Learning Session to be ta	nught:						_FCL Class Yes or No
Alternate Teacher RECO	MMENDED:						
Hours needed to comple	ete craft or session:	Circle One	15-m	inute	1hr	2hr	4hr
Number of persons per o	class			Nun	nber of	classes	I will teach
Please CIRCLE if class is f	or: BEGINNERS	ADV	ANCED		EITHE	ER.	
Can participants drop in	to begin their proje	ct at any time	e during	class? Y	es or	No	
List all supplies the parti	cipant will need to f	urnish (scissc	ors, need	les, pins	, etc.) _		
Will you have "Take Hon	ne Kits" furnishing a	ll supplies? Y	es or N	o Cost	of Kit?	?	
Check the day(s) and app	proximate time(s) ye	ou will teach	your clas	s(es):			
Wed., May 29 9:	00-10am	10:15-11:15	am	3:30-4:	:30pm_		Night Owl
Thurs., May 30 8:	30-10:10am	10:15-11:15	am	3:30-4:	:30pm		Night Owl
Please CIRCLE any of the	following that you	need for you	r craft or	learning	g sessic	n:	
Tables - How many?		Chairs	Wate	r Fauce	et	Electi	ricity
Any other requirements:	·						

You MUST include a short class description on a separate sheet of paper.

Please return this form *No later than Friday, February 15th, 2019* to:

Karen Hughes, 15380 Dodson Branch Hwy, Cookeville TN 38501

Send a digital picture of completed craft to: <u>FCEretreat@gmail.com</u>
Contact <u>Karen Hughes</u> if necessary at above <u>email or 317-397-6920 (cell)</u>

Central Region Planner

March 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Read Across America, Character Counts Due
3	4 FCL Applications Due	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March Reminders

- 2—Character Counts due direct to: State President Wanda Briddelle
- 2—Read Across America/Dr. Seuss (celebrated)
- 4—FCL Applications due to <u>VP Public Policy</u> <u>Genevieve Kilga</u>



2019 ESSAY and ARTWORK CONTEST CRITERIA

Trustworthiness

Dear State President and Essay and Artwork Contest Chairman:

National FCE members nationwide present an annual contest for all 4th grade students in public, private, and home schools. National FCE's Essay and Artwork Contest promotes FCE's literacy programs, CHARACTER COUNTS!® and community involvement. The purpose of the 2019 contest is to encourage students to understand and practice **Trustworthiness**, one of the Six Pillars of Character®. The contest encourages students to strive for excellence and creativity in reading, writing, and drawing skills.

TIME LINE:

SUGGESTED COUNTY LEVEL:

- > The contest will start at the county level.
- ➤ The contest can run **September 1**, **2019 thru March 31**, **2020**. This date may be adjusted as long as the State entry is postmarked to National FCE by April 15th.
- ➤ Each county is responsible for notifying its local schools, library or other network that would have access to publicizing the contest to eligible 4th grade students. It is suggested that the principal of each school be contacted and asked for approval. Contact individual teachers after approval is given by the principal.
- Make sure the contact information is on the Teacher/Parent letter and the Permission Form
- > Sign and complete the information for the fourth grade teachers. Make a copy for each teacher you visit or contact.
- If you choose to inform them of the local and state awards, type an additional paper stating what the awards are.
- Retired teachers are a good source for judging the entries. Each judge should receive a letter stating the contest criteria and a judging sheet with instructions. This will ensure that judges will use the same criteria on all levels.
- Local groups and counties may provide prizes and recognition to local and county winners.

 Obtain a permission form from the county winner. Send this form with the essay and artwork.
- ➤ Each county should forward the original copies of their first place winner to the State FCE Essay and Artwork Chairperson by the state deadline.

2. STATE LEVEL:

- > State FCE Associations will judge the winning entries from the counties/parishes in their state. Retired teachers are a good source for judging the entries. Please use judging instructions and judging sheet included in this packet. This will ensure that judges from all states will use the same criteria for all levels.
- > State FCE Associations provide prizes and recognition to the state winners.
- ➤ Send the permission form and the original copy of the first place winner for each state to the National FCE Headquarters postmarked by April 15, 2019. Please mail the winning entry in a 9"x12" manila envelope to avoid folding the Essay and Artwork.

3. NATIONAL LEVEL:

- The same judging criteria of creativity/content, grammar/punctuation/sentence structure, vocabulary, and presentation are used on all levels.
- ➤ The National 1st, 2nd, & 3rd place winners of the 2019 Essay & Artwork Contest will be announced at the National FCE Annual Conference in 2019.
- ➤ The National 1st, 2nd, & 3rd place winners receive visa gift card or check of \$250, \$150, \$50 respectively.

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➤ The National 1st, 2nd, & 3rd place winners' entries will be recognized on the National FCE website, with approval.

CONTEST CRITERIA:

- 1. Any 4th grade level student in a public, private, or home school is eligible.
- 2. Entries are to include an essay and a hand drawn picture. Use #2 lead pencil for both.

Do not color the picture.

Do not fold the picture.

Essay and picture should reflect the characteristic trustworthiness.

For drawings, use unlined, white paper approximately 8 ½ by 11.

For essays, use lined, white paper approximately 8 ½ by 11. The essay shall be a minimum of 50 words

3. Students should write their name, date, his or her teacher's name, and the name of the school, or home schooled, on the back of the picture and the bottom of the essay.

Thank you for your time and effort in helping make this a successful National Family & Community Education Project in Literacy!

Theme & Guidelines can be found at www.tafce.org.

2016 - 2017 — Caring

2017 - 2018 — Citizenship

2018 - 2019 — Trustworthiness

2019 - 2020 — Responsibility

FAMILY AND COMMUNITY LEADERSHIP

<u>What is FCL?</u> Family and Community Leadership (FCL) is an educational program jointly sponsored by the Tennessee Association for Family and Community Education (TAFCE) and the University of Tennessee Extension. The program, initially funded partly by the W. K. Kellogg Foundation, offers leadership workshops to prepare participants for involvement in public policy, decision-making affecting families and communities.

<u>Who can participate?</u> Anyone who will make a commitment to work in the FCL program 12- 24 days for a year may participate. The program's primary audience is women.

<u>Why is FCL special?</u> FCL teaches skills with the purpose to increase leadership and involvement of women in community affairs. FCL's teamwork approach uses volunteers and Extension educators in all parts of the program, which includes decision-making, planning and management, teaching and evaluation.

<u>How does it work?</u> Participants in FCL are taught by peers. They practice skills related to citizen participation and learn to become teachers themselves. In this way, the effect of the program is multiplied.

What is taught? The basic FCL training program includes 30 hours of instruction in six areas:

- 1) Leadership and Communication: 2) Working with Groups; 3) Issue Analysis and Resolution;
- 4) Community Affairs and Public Policy; 5) Volunteerism; and 6) Teaching Methods.

<u>What are the goals of FCL?</u> Education: to understand the complexities of the public issues and how to solve public problems; to become competent in management and decision- making skills. <u>Participation:</u> to involve women who have learned to lead effectively in public affairs on family-related issues. <u>Organization:</u> to develop resources within TAFCE, UT Extension and others, which support leaders and groups.

<u>How is FCL funded?</u> The W.K. Kellogg Foundation provided initial capital which supplemented TAFCE and UT Extension to establish the Tennessee FCL program. TAFCE and UT Extension provide funding and in-kind support for the current training session. There is also a nominal participant fee.

<u>What are the main elements of FCL?</u> A team approach which links volunteers, TAFCE members and UT Extension educators in the management of project policy, implementation, teaching and evaluation.

A curriculum developed from disciplines currently incorporated in Family and Consumer Sciences and Community Resource Development programs.

A process of public policy involvement and training on family issues for family members, targeting women as the primary audience.

A process based on sharing resource materials and expertise across county lines to strengthen the program. A curriculum based on leadership to increase involvement in community affairs.

A process that teaches participants to become teachers and mentors of adults as they gain skill and experience.

A negotiated time commitment by training recipients to work in the FCL program as a trainer, organizer or FCE board member in return for training received.

CR FCE Family and C	Community Leader Training	g Scholarship Application	Date
who is interested in attendent Central Region Board to e and regional board. It is that and/or region and serve in the training. There are six and in the Fall (August). Ye choice for the scholarship	ding the Family and Community I ducate and train members to bee he expectation of the member up n a leadership role. You must atto ((6) scholarships available for eac ou may begin your training in eith	gion FCE member, being a member Leadership (FCL) Training. This schoome active leaders in their local FC pon completion of the training to reend two sessions for a total of thirtich session per region. Sessions take ther session. Central Region Board replacements application is available to	olarship is provided by the CE club, county FCE councieturn to their club, county (30) hours to complete place in the Spring (April) members are given first
Region. You will only com apply for an exception to	plete this application one time fo attend the second session within ion of your second session. If a n	a check in the amount of \$90 made or both sessions. Due to untimely ci one year of the first session. Your member is awarded a scholarship a	rcumstances, you may \$90 deposit will be
Name:			
Address:			
		Email:	
County:		l Region Board Member? Please	a ala a di Va a Na
Number of years in FCE.	Are you a certita	region board Weinber: Flease	e check fesiNO
Why are you interested	l in attending FCL Training? _		
Offices held within FCE	:		
FCE Activities:			
TCL ACTIVITIES.			
Other Community Invo	ivement:		
	ttending your first session?	II be to the Fell of the course	
Spring	Second Session wi	ll be in the Fall of the same year	
<u>Fall</u>	Second Session wil	ll be in the Spring of the followin	ng year
(Mail application and deposit of specific processes of specific processes of specific processes of specific process of specifi	posit to VP of Public Policy, Genom, 615-594-5387). (Upon receipn will be sent to the Regional Tree \$90 FCL payment into the Regional the second session by the partithe reimbursement of the \$90 for the second session by the partithe reimbursement of the \$90 for the \$90	Date	ot Juliet, TN 37121, I from State VP of Public approved application. The not be held. Upon olicy will request, in
Signature of County Cou	incil President/Officer		Date

(Revised 09/2018)

Central Region Planner

April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15Leadership Retreat Registration & Class due, State Scholarship Applications due	16	17 Central Region Board Meeting	18	19	20
21	22	23 FCL Training in Lebanon	24 FCL Training in Lebanon	25	26	27
28	29	30				

April Reminders

15—Leadership Retreat Registration due to Region Treasurer-Peggy Richmond

- 15—Leadership Retreat Class Registration due to Region Ed. Chair-Karen Hughes
- 15—State Scholarship Applications due directly to State-VP for Programs Pamela Sites
- 17 Central Region Board Meeting 9:30 am23 & 24—FCL Training in Lebanon, Comfort Suites

TAFCE SCHOLARSHIP GUIDELINES

The Tennessee Association for Family and Community Education (TAFCE) offers one individual \$1,000 Scholarship per year to a TAFCE member who desires to further her/his education. The scholarship is for a student who is an active member in a fce club and has shown leadership skills, provided service to others, and contributed to the community.

To apply, the following criteria MUST be met:

- 1. Applicant MUST be a current member of the TAFCE organization with membership being current for the past two (2) or more years.
- 2. The TAFCE Scholarship is open to any student CURRENTLY ENROLLED in an accredited degree program or vocational school.
- 3. Applicant must be enrolled in a minimum of six (6) credited hours per semester.
- 4. Candidate must have a 2.5 or greater cumulative GPA. Attached to the scholarship application: an OFFICIAL transcript of courses completed, two (2) letters of reference, and a 250 word statement regarding your future goals.
- 5. Applicant must have financial need, but not necessarily qualify for financial aid.
- 6. Candidates must be willing to be interviewed by the scholarship committee if requested.
- Deadline for COMPLETED application is **April 15th** and must be received by the appropriate TAFCE board member.
- 8. Recipient's school will be paid two (2) installments of \$500, one for the fall semester and one for the spring semester. These payments will be made shortly after each semester begins and may be utilized for school related expenses of your choice such as tuition, books, fees, etc.
- 9. To initiate the disbursement process, the winner will need to contact and provide the following information each semester to the TAFCE Treasurer.
 - A. An official transcript indicating proof of current and past enrollment. Registration for fall and then again for spring classes.
 - B. Your student identification number.
 - C. The name and direct contact information for your school's bursar.

Scholarship Committee and Application Process

Scholarship information and applications are available on the TAFCE website. The scholarship is available for four (4) years, but a new application must be submitted each year following the current established guidelines.

Forfeiture of Scholarship

The TAFCE Treasurer **MUST** be notified of any change in financial situation or status that would make the applicant ineligible for the scholarship. If the recipient should drop out of school without a valid reason, the scholarship is forfeited for the next semester.

TAFCE SCHOLARSHIP APPLICATION

`itv·	St	ate.	Zin Code:	
Home Phone:	Cell Phone:	Email:		
‡ Years in TAFCE? _	Club Name:	County:		
At the start of the f	all term, will you be a: Freshman	Sophomore	_Junior	Senior
Planned Major:		Planned Graduation D	ay:	
Grade Point Averag	e Last Semester:	Cumulative GPA:		
Planned Degree (Ba	achelor's, Master's, Doctorate):			
Please use the spac	e below for your Biographical Stateme	ent including your educational	background and	financial ne
	source of funds available nal purposes:	Actual Expenses		
o you for educatio	nal purposes:	Actual Expenses Per Semester	\$	
to you for educatio Per Semester	\$			
to you for educatio Per Semester Wages	\$\$	Per Semester	\$	
co you for educatio Per Semester Wages	\$	Per Semester Tuition, Fees	\$ \$	
Per Semester Wages Parents/Spouse (if applicable)	\$\$	Per Semester Tuition, Fees Books	\$ \$	
Per Semester Wages Parents/Spouse (if applicable) Scholarships	\$\$ \$\$	Per Semester Tuition, Fees Books Living Expenses	\$ \$	
Per Semester Wages Parents/Spouse (if applicable) Scholarships	\$\$ \$\$	Per Semester Tuition, Fees Books Living Expenses	\$ \$ \$	
Per Semester Wages Parents/Spouse (if applicable) Scholarships Loan Other Sources (spec	\$\$ \$\$ \$\$ \$cify) \$	Per Semester Tuition, Fees Books Living Expenses Other (specify)	\$ \$	
Per Semester Wages Parents/Spouse (if applicable) Scholarships Loan Other Sources (spec	\$\$ \$\$ \$\$	Per Semester Tuition, Fees Books Living Expenses Other (specify)	\$ \$ \$	
to you for education Per Semester Wages Parents/Spouse (if applicable) Scholarships Loan Other Sources (spec	\$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$	Per Semester Tuition, Fees Books Living Expenses Other (specify)	\$ \$ \$	
to you for education Per Semester Wages Parents/Spouse (if applicable) Scholarships Loan Other Sources (spec	\$\$ \$\$ \$\$ \$cify) \$	Per Semester Tuition, Fees Books Living Expenses Other (specify) Total	\$ \$ \$	

TAFCE CENTRAL REGION LEADERSHIP RETREAT

MAY 28 - May 31, 2019
Tennessee Tech University,
Cookeville, TN
Information Sheet

Please make sure participants have the following information before they arrive: **Completed Health Form F -600B REQUIRED for all participants (day and/or overnight)** TUESDAY, May 28 arrival time is 4:00 pm for those spending an extra night at retreat.

Full-time & Commuter participants can register Wednesday, May 29 from 8:00 a.m. to 9:30 a.m. Commuter/One Day participants can register Thursday, May 30, from 8:00 a.m. to 9:30 a.m.

*Silent Auction

Proceeds from this auction goes to the Mildred Clarke Scholarship fund. Each county is encouraged to bring ONE OR MORE QUALITY items to be auctioned. The intent of this annual auction is to fund future scholarships. Auction items should be turned in at registration.

*General Store

Check out the \$1.00 bargains in the General Store! Participants can donate gently worn clothing, books, games, decorations, craft supplies, garden items in good working order and/or shop for treasures! Proceeds from the General Store are used for the Star Scholarship. Place your name in the box at the registration table for the Star Scholarship drawing. Five names will be drawn from the box for scholarships the next year. All participants (full and one day) are eligible and winners need not be present to win.

*Buck A Bottle (Tentative)

Buck A Bottle will be sold in General Store (\$1.00 per bottle) during the store hours. Each participant that wants to participate brings a **wrapped** bottle worth at least one dollar. The bottles should be wrapped in newspaper or paper bags to make it interesting!! The money raised goes to the Star Scholarship fund.

*Puzzles and Other Games

This will be held at the same time as night owls.

*Entertainment

Entertainment will be planned for both nights! Guaranteed FUN!! Bring your own sheets, pillows, blankets, towels, wash cloths, soap/shampoo, tooth paste, deodorant, etc., a jacket, several changes of clothing, a flashlight, and a camera to capture all the fun you are going to have! Please remember to leave your room as neat as you found it!

LOOKING FORWARD TO A GREAT FCE RETREAT!

TAFCE CENTRAL REGION LEADERSHIP RETREAT

Tennessee Tech University, Cookeville, Tennessee May 28-31, 2019

REGISTRATION FORM

Name:	Addr	ess:	
City:	State	& Zip:	
Phone:	County:	Email:	
Emergency Contact:	Relationship	:Phone:	
Have you ever received the Mi	dred Clarke Scholarship?		
will attend the 2019 Centra	al Region Leadership Retr	reat as indicated below:	
		TAFCE Member/Agent	Non-Member
3 day/ 2 night Retreat		\$125	\$135
Day/Commuter Partic	• •	\$30	\$40
Day/Commuter Partic		\$30	\$40
Extra night lodging T (includes dinner on	uesday May 28 Tues. & breakfast Wed.)	\$30	\$40
*ROOMMATE REQUEST	(2 per room) Name	C	ounty
			unty by date below

COUNTY TREASURERS:

Please send this form along with Full and Day Participant sheets and ONE check, Plus an <u>additional check</u> for the scholarship winner in your county (if there is one).

TO: Peggy Richmond, 949 Bells Mill Road, Pelham, TN 37366

(Forms must be postmarked by April 15, 2019)

No refunds are allowed, however, retreat registrations can be transferred.

Please contact Peggy Richmond to transfer your registration

Every participant <u>must</u> bring a completed Adult Health Form F-600B to Retreat



Photo of Participant



Name			
County			

ADULT ACTIVITY AND EVENT ACCEPTANCE FORM Volunteer or Paid Staff Member

The purpose of this form is to give you an opportunity to provide information concerning your health in case of an emergency. You must complete sections I, II and IV. Section III is optional. If under age 18, you should complete Form 600-A.

I. IDENTIFICATION

Name				Home Phone ()
	Last	First	Middle	
Date of Birth			Sex	
Home Address				
	Street/P.O.	Вох	City	State ZIP
Emergency Conf	act			
• •			Name	
Address				Home Phone ()
	Street/P.O. Box	City	State ZIP	
Relationship				Work Phone ()
II. PUBLIC	ITY RELEASE			
Tennessee 4-H I	•	ilm, audio/video rec	ord and/or televise m	ssee State University, and the y image and voice, and biographical thout any restrictions.
Signature				Date
Date received in	4-H Center or county office			

Name					
County					
III. HEALTH HIS	FORY AND MED	OICAL RECORD			
The information on this formation discriminate against a pa		any health care providers in of any disability.	case of an emerg	jency. This information	on will not be used to
Name of Physician				Phone	()
Medical/Hospital Insurance					
		Carrier		Policy of	Group #
CHECK ALL THAT	APPLY				
☐ Allergy to a medicine, f	ood, plant, or insect toxin	. Explain			
••	•	icillin ☐ Sulfa Drugs ☐ Tetra	cycline Aspirin		
List allergies to other drugs		_	, <u> </u>		
•		t or restriction of activities for m	edical reasons. Exp	lain	
		viabetes Convulsions Fa			
Do you wear? Dentures			0 1		
Is any medication, including	g medication for behavior	modification, being taken at th	e present time?	Yes No	
If yes, explain					
Date of most recent examin					
Are you aware of any curre	ent health problems?	Yes No If yes, explain			
Is there any disease, accid-	ent, illness or past/prese	nt history related to the followin	g? (If yes, please giv	ve dates and full details	s.)
Serious Illness/Injury Surgery Ears/Eyes Teeth/Tonsils	No Yes Year	Appendicitis Kidney Infection Back/Limbs/Joints	Yes Year	Rheumatic Fever Blood Stomach	No Yes Year
Immunizations	Last Yr. Given	Immunizations	Last Yr. (Given	Have Had
Tetanus	2401 111 011011	Measles			Measles
Diphtheria		Mumps			☐ Mumps
Polio		Rubella			Rubella
Hepatitis (A, B or C)		Varicella (Chicken Po	x)		☐ Chicken Pox
(circle one/any)	_				Tuberculosis
IV. EMERGENCY ME	EDICAL RELEASE				
emergency may develop th authorize the University of including the administration representative(s) or agent(s)	nat necessitates the admi Tennessee, Tennessee S n of anesthetics and surgo s) to provide this medical	y or event, I provide the followinistration of medical care, hosp State University, and its represe ery. I further give permission to history form to health care per cal treatment or supplies. Either	oitalization or surgery entative(s) or agents the University of Te sonnel. I authorize n	y. In the event of illness s(s) to secure any nece ennessee, Tennessee S ny physician, health ca	s or injury, I hereby ssary treatment, State University, and its re provider or any
I recognize that the event of medical costs incurred for i		or accident insurance coveraç	e for participants. I	accept responsibility fo	r payments of those
I have read this Release ar behalf.	าd Assumption of Risk Aç	reement and signed it on beha	If of myself, my heir	s, assigns and anyone	entitled to act upon my
* Signed				Date	
·	Volunteer	or Paid Staff Member's Signature			Month/Day/Year

*If for any reason you do not sign this, you must complete and sign Form 600-C.

F600B~(Rev)~02/14 Programs in agriculture and natural resources, 4-H youth development, family and consumer sciences, and resource development. University of Tennessee Institute of Agriculture, U.S. Department of Agriculture and county governments cooperating. UT Extension provides equal opportunities in programs and employment.

2019 Central Region "Leadership Retreat" Class Registration

Please complete all questions and print in INK Name of Participant _____ Address____ City, State Zip Code_____ County____ Phone Email (*Required—May use Agent's) Most class costs will include materials; check class descriptions. Select the classes you want to take. Check the class schedule for starting times (some classes are one or more hours long). Make sure that you list the correct day and time that you want to take the class. Your class schedule confirmations will be sent to your county's FCS Agent. Wednesday, May 29 Full Time/Commuter Participants
 Class #____ Class Name
 Cost \$___ Time

 Class #___ Class Name
 Cost \$___ Time

 Class #___ Class Name
 Cost \$___ Time

 Class #___ Class Name
 Cost \$___ Night Owl

 Class #___ Class Name
 Cost \$___ Night Owl
 Thursday, May 30 Day/Commuter Participants Class #_____ Class Name_____ Cost \$____ Time Class # Class Name Cost \$ Time _____
 Class #
 Class Name
 Cost \$
 Time

 Class #
 Class Name
 Cost \$
 Night Owl
 Kit requests are for classes you want to take but can't due to time constraints, or if you just want an extra one to take home. Not all teachers will offer kits, so make sure to check class descriptions before you order. TAKE HOME KIT REQUESTS:

Return Registration and Check made to "TAFCE Central Region" by April 15, 2019 to:

Class #_____ Class Name____

Class #_____Class Name_____

Karen Hughes (FCE Retreat) 15380 Dodson Branch Hwy.

Cookeville, TN 38501

Questions? (317) 397-6920 or FCEretreat@gmail.com

Class # Class Name Cost \$

_Cost \$ _____

Cost \$ _____

FULL-TIME PARTICIPANTS

2019 Central Region FCE Leadership Retreat Registration May 28—31, 2019 (May 28 extra night)

	COUNT	Y:				
	GOOTT	^ ·				
Name	Amount	Scholarship Recipient	Special Need /Handicap	Extra Night	Age if under 21	Health Forms
1.	Paid	Recipient	Room			
2.						
3.						
4.						
5.						
6.						
7.						
8. 9.						
10.						
•		•		•	•	•
ımber of Full-Time Participants	:	Total A	mount Due:			

retreat for comparison purposes.)

ONE DAY / COMMUTER PARTICIPANTS

2019 Central Region FCE Leadership Retreat Registration May 29, 2019

	0.00 Per FCE Member 0.00 Per Non FCE Member				
		COUNTY:			
	Name	Amount Paid	Scholarship Recipient	Age if under 21	Health Forms
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
Number (of One-Day Participants:	Total Amount	Due:		

payable to CENTRAL REGION TAFCE – PLUS ONE CHECK for Scholarship Winner (if there is one) and mail to: Central Region Treasurer, Peggy Richmond, 949 Bells Mill Road, Pelham, TN 37366. Keep a copy of this form for your files. (You may want to bring a copy with you to retreat for comparison purposes.)

Send this completed form along with the registration forms for every participant (FULL AND DAY) and ONE CHECK for total registration fees

ONE DAY /COMMUTER PARTICIPANTS

2019 Central Region FCE Leadership Retreat Registration May 30, 2019

Cost: \$30.00 Per Person – FCE Member

Cost: \$40.00 Per Person – Non FCE Member

COUNTY:
COUNTY:

No.	Name	Amount Paid	Scholarship Recipient	Age if under 21	Health Form
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Number of One-Day Participants:Total Amount Due:	
--	--

Send this completed form along with the registration forms for every participant (FULL AND DAY) and ONE CHECK for total registration fees payable to CENTRAL REGION TAFCE – PLUS ONE CHECK for Scholarship Winner (if there is one) and mail to: Central Region Treasurer, Peggy Richmond, 949 Bells Mill Road, Pelham, TN 37366. Keep a copy of this form for your files. (You may want to bring a copy with you to retreat for comparison purposes.)

GUIDELINES FOR STAR SCHOLARSHIP

- 1. Number of scholarships given will be no more than FIVE (5) peryear with the money raised at retreat during the current year. Names will be drawn on the last day of retreat.
- 2. The scholarship may be transferable within the county. Recipient will be responsible for scholarship disbursement.
- 3. If scholarship does transfer, recipient must notify the Region and County Treasurers and transfer the certificate to the new recipient.
- 4. The Star Scholarship must be used the following year after being awarded.
- 5. Any FCE member attending retreat is eligible to win this scholarship, whether they attend retreat full-time or one day only. There is no limit on the amount of times a participant may win this scholarship.
- 6. If the scholarship is not used by a full-time participant, it may be divided equally for as many day participants as it can pay for.
- 7. This scholarship is **NOT** redeemable for cash.
- 8. Scholarship certificates are issued when you win and **MUST** beturned in the following year with your registration.
- 9. Scholarship winners MUST submit a check with their retreat registration for the full amount of retreat. When they attend retreat, their check will be returned to them un-cashed. If a scholarship winner fails to attend retreat that they have registered for, their check will be cashed and they will forfeit the scholarship.

TAFCE CENTRAL REGION MILDRED F. CLARKE LEADERSHIP SCHOLARSHIP GUIDELINES

The TAFCE Central Region Council offers the Mildred F. Clarke Leadership Scholarship to each of the 31 counties in the Central Region.

The recipients will receive registration, meals and lodging at the annual Central Region Leadership Retreat.

The Scholarship recipients shall be chosen by their County Council, with advice from the Extension Family and Consumer Sciences Agent.

Should any county not have a qualified applicant for a full time scholarship in any year, they may use their scholarship that year for two (2) one-day only scholarships. If a county has no qualified applicants for either scholarship, they will forfeit their scholarship for that year.

The applicant must complete the official form on the front of this sheet.

Forms must be complete, including all required signatures, and in the possession of the Region Treasurer by the deadline for Retreat Registration.

A check for the total amount of retreat fees must be attached. This check will be held until the scholarship winner attends the retreat, at which time it will be returned to her/him uncashed. If in the event that the scholarship winner does not attend retreat, then the check will be cashed.

Each applicant must meet ALL of the following requirements:

- 1. Must be an active TAFCE Member.
- 2. Must never have attended a Central District/Region Leadership Retreat as a full-time participant if applying for full-time scholarship, or never attended a one-day retreat if applying for one-day scholarship.
- 3. Applicant must be willing to return to their County and share whatever information obtained at Leadership retreat with other members in whatever way determined by their County Council.

January 2011

MILDRED F. CLARKE LEADERSHIP SCHOLARSHIP APPLICATION FORM:

Name:		
Address:		
City:	State:	Zip Code:
Phone:	County:	
Local FCE Club:		
Years of FCE Members	ship:	
Leadership Positions I	Held:	
Club:		
County:		
Region		
State		
	would like to receive this so	,
	Full time scholarship	
	One-day scholarship	
	holarship I agree to abide by the	y and do promise that all information herein requirements governing this scholarship
Signature: Date:		
YOUR COUNTY TREA YOUR COUNTY WILL WILL SUBMIT THIS F YOUR CHECK WILL BE	ASURER WITH YOUR CHECK DETERMINE YOUR ELIGIBIL ORM WITH YOUR CHECK A ERETURNED WHEN YOU AT	commend this applicant as the
County Council Presid	dent:	

Central Region Planner

May 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Imagination Library Month	2	3	4
5	6	7	8	9	10	11
12	13	14	15 State "Day of the Family" Project	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day	28 Extra Night Leadership Retreat	LEADERSHIP RETREAT AT	30 LEADERSHIP RETREAT AT TTU	31 LEADERSHIP RETREAT AT TTU	

May Reminders 1-31—Imagination Library Month

15—State "Day of the Family" Project

28—Extra Night at Leadership Retreat (TTU)

29-31—Leadership Retreat at Tennessee Tech University in Cookeville, TN





CELEBRATE "THE DAY OF THE FAMILY" Recognize a Family with a Special Card MAY 15TH

TAFCE members can celebrate in an exciting project on May 15th each year. This is a chance for every member to participate in recognizing the importance of family.

Here is what YOU can do!

- 1. Each member may select a family of their choice and mail or hand deliver cards.
- 2. Clubs can get together and make cards or cards may be purchased.
- 3. A suggested card sample is as follows:

FRONT COVER:

Day of the Family Your Family is special as can be. So here's a wish from FCE.

INSIDE LEFT:

May 15th is the Day of the Family and we hope that you'll take time to have a wonderful celebration with your family.

INSIDE RIGHT:

Here are some fun ways to spend time with your family:

Have a picnic

Play games

Read a book together

Nature Walk

Bake cookies

Play with your children or grandchildren

Sit down to a meal together

BACK:

Made especially for you by

(This Project began in Tennessee May 15, 2003.)

Central Region Planner

June 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						CVU's, Creative Writing & Best of Best Due to Region
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	22	23
24	25	25	26	27	28	29

June Reminders 1—CVU's Due to Region Genevieve Kilga

1—Best of the Best Due to Genevieve Kilga

1—Creative Writing Due to Greta Kirby

CERTIFIED VOLUNTEER UNITS

This is your record of volunteer time. Keep your records for future documentations of your volunteer experiences. **Make additional copies of this form as needed.**

Certified Volunteer Units are used to recognize individuals preparing for and completing volunteer work within FCE and the community. You can count telephone and travel time if it relates to your volunteer project. Any volunteer acts count except those for immediate family. (Example: meals for shut-ins, church work, hospital and nursing homes, charitable or non-profit organizations, etc.)

When you have completed 500 hours of volunteer service, you will receive a Certificate of Recognition from TAFCE. Five hundred (500) hours of volunteer time equals 50 CVUs. Each additional 500 hours will earn a seal to be affixed to the certificate, a maximum of 4 seals per certificate. The maximum time span for turning in unreported hours is three (3) years.

Keeping a record of CVU hours can help you in many ways. A record of your volunteer time can help you:

- * Prepare for more responsible leadership and/or volunteer positions with FCE and/or other organizations.
- * Seek paid employment. Properly documented volunteer work can be listed on a job application.
- * Seek elective office. Community involvement and public service are important qualifications for elective offices.
- * Qualify for awards and recognition. Honor and award applications usually ask for a listing of volunteer service.
- * Qualify for scholarships. Volunteer service verifies the scope of your interests and background.
- * To help you grow personally. Volunteering can be fun and personally rewarding. Serving others can be a life-changing experience.

To receive your certificate and/or seal (s), complete the Volunteer Service Summary Sheet.

Turn in CVUs in 500 hour increments only, not to exceed 2,000 hours per year unless documentation is presented to verify excess. Odd hours will be discarded. Send only the Volunteer Service Summary to your county or Region Vice-president of Public Policy. It will then be forwarded to the State Vice-president of Public Policy. Check with your Region Vice-President of Public Policy for the deadline in your Region. It is very important that you adhere to these deadlines. Keep your personal records for reference and documentation.

CERTIFIED VOLUNTEER UNITS Volunteer Service Summary

Name	Co	ounty	Region
City	Sta	ate	Zip
Date Submitted f	or Recognition:		
Date of Volunteer Activity	Type of Volunteer Activity	Hours of Volu Time	nteer # of People Reached
	то		AL HOURS: REACHED:
County	Date	_	
Region	Date	-	
State [The <u>Total Hours</u> must exceed 2000 per year)	·	- <u>our</u> increments (i.	e. 500, 1000, 1500, not to
County Due Date:		Date: <u>June 1st</u> of Public Policy	State Due Date: <u>July 1st</u> to State VP of Public Policy

Revised 2011

CERTIFIED VOLUNTEER UNITS

Personal CVU Log

Name _	County:
Address _	Phone:
City _	State Zip
	* * * * * * * * * * * * * * * * * * * *
	Please check the guidelines when reporting volunteer hours to make sure you report them correctly.

Activity	Hrs. of Vol. Time	# of People Reached
		
		
		
		
· · · · · · · · · · · · · · · · · · ·		
		<u>† </u>
		_
		
		
		
		
		
		<u>†</u>
-		

 \sim DO NOT TURN THIS SHEET IN \sim

Keep this copy for your file; transfer total hours to the "CVU Volunteer Service Summary."

CVU's County, _____Region Date:

Name	Hours	People Reached
(Please Type or Print) List in alphabetical order by last name		
Dist in inplinocition of der by mor name		

"BEST OF THE BEST"

~ Nomination Form ~

(Please include this form along with the other required documents.)

Name of Nominee:		_
Address:		
	Zip Code: _	
Telephone Number:		
County in which nomir	nee is a member of:	
	ninee is a member of:	
	oup submittingnomination:	
	itted:	
	ounty VP of Public Policy or County (
Signature of R	egion Vice President of Public Polic	y or Chairperson
Signat	cure of TAFCE Vice President of Pub	lic Policy
		Revised: August 200
County Due Date:	Region Due Date: <u>June 1</u> to VP for Public Policy or Chairperson	State Due Date:

"BEST OF THE BEST"

This award recognizes and honors outstanding members of TAFCE who have given over and beyond the norm in the performance of duties as a volunteer, though unselfish acts for the betterment of their community.

GUIDELINES FOR NOMINATION

- 1. Nominee must be an active member of TAFCE.
- 2. Three (3) letters of recommendation and three (3) forms of documentation must accompany each nomination form. Members or non-members of FCE may submit letters of recommendation.
- 3. The three (3) letters of recommendation highlighting the accomplishments of the nominee should include:
- A stated reason for nominating the individual.
- Examples of how the FCE member (nominee) has actively promoted and/or marketed FCE.
- Accomplishments and participation in FCE (i.e. local, region, state) in the last 10 years.
- Recognition and awards in **FCE** or other organizations.
- Membership or participation in community related activities.
- 4. Documentation is limited to three (3) 8 ½ x 11 pages (front side of page only). Support documentation can be newspaper articles, pictures or other relevant information. Do not submit original articles or photos. Entries can be digital photographs or copies of articles, photo- graphs or other information. (Committee will not be responsible for original articles or photo- graphs.) A total of six (6) one sided pages three (3) letters of recommendation and three (3) forms of documentation.
- 5. Must be submitted in a plain three (3)-ring portfolio.

COUNTY GUIDELINES

Each county may submit one nominee. If a nominee is not selected at the regional level as a "Region Winner," that individual may be nominated again by their respective county another year.

The county Vice President for Public Policy or County Council President should submit the nominee to the Region Vice President for Public Policy or designated Education Chair by <u>June 1</u> of each year.

REGION GUIDELINES

The Region Vice President for Public Policy or Education Chair should have an independent panel of judges to select a region nominee. The nominee information should be forwarded

to the TAFCE Vice President for Public Policy no later than August 1 of each year. (Best of the Best Guidelines continued)

There will be one nominee from each of the three regions (i.e. Western, Central and Eastern). Each region may submit only one nominee and this individual may not be submitted as a nominee from the respective region for a two-year period.

The nominee from each region will receive a gift and monetary award of \$25.00 from TAFCE, to be presented during the annual TAFCE state conference.

STATE GUIDELINES

An independent panel of judges will be appointed to select the "BEST OF THE BEST" state award recipient from the three region winners. The committee's selection will be based on the information provided by the nominating region (refer to Guidelines for Nomination above).

The "BEST OF THE BEST" state award recipient will receive a commemorative gift and a monetary award in the amount of \$50.00 from TAFCE, to be presented during the annual TAFCE state conference.

The state award recipient will not be eligible for nomination or recognition for the "BEST OF THE BEST" award in the future.

All entries MUST comply with the published guidelines. Nominations that do not follow the guidelines will not be considered for competition

County Due Date _____ Region Due Date: <u>June 1</u> State Due Date: _____ to Region Chairperson to State Chairperson

TAFCE

Tennessee Association of Family & Community Education Creative Writing Program

RULES for TAFCE Creative Writing Program

- 1. Must be written by a TAFCE DUES PAYING MEMBER WHO IS NOT A PROFESSIONAL WRITER. (This means that he/she does not receive compensation for their articles.)
- 2. Entries must not exceed 1,000 words. (No Illustrations allowed. Entry will be disqualified if this rule is not followed)
- 3. Entries must be legibly handwritten in black ink or typed with black ink in a font size of 12 or 14 on white paper.
- 4. Include writer's name, address, phone number, county, region and category on a cover sheet. On the last page, include your name, county and region in small letters.
- 5. Deadline for submitting entries is at the end of this form.
- 6. Those judged first and second place in each category in the region would be sent to the state for competition and compiled in a booklet. The state will award to first place winners in each category \$10.00 and a booklet. A booklet will be awarded to second and third place winners in each category.
- 7. Entries will not be returned.

CATEGORIES (one entry per person per category)

1. Poetry: any style

2. Essays: any subject or person

3. Short Stories

- 4. Children's Stories: (No Illustrations to be submitted)
- 5. Feature Article/News Article: can be club report publication. Only original article will be accepted (no copies). Cut out NAME and DATE of publication and send with article.
- 6. Miscellaneous: any entry that does not fit into above categories.

TAFCE Members May Submit Entries in Any or All Categories

Scoring Criteria	Points
Introduction: Gets attention, indicates direction, etc. Well organized	
Body: Well organized	20
Conclusion: Ends with a purpose, summarizes, etc.	
Creativity / Originality	50
Results Effect on the reader	30
TOTAL	100

Region Due Date:	To Region Chairperson Greta Kirby
(Revised November 2010)	

Central Region Planner

July 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 New 50 yr. member applications due & Reg. Officer	2	3	4	5	6
7	8		10	11 Kate Bagnall Scholarship applications due	12	13
14 NAFCE Conference	15	16 FCL Applications due	17	18 NAFCE Conference	19 NAFCE Conference	20 NAFCE Conference
21 NAFCE Conference	22	23	24 CR Board Meeting	25	26	27
28	29	30				

Reminders

- 1 New 50 year member applications due direct to State-Pamela Sites
- 1 Regional Officer Nominations due to Greta Kirby
- 11 Kate Bagnall Scholarship applications due to Region, Greta Kirby
- 18-21 NAFCE Conference —St. Louis, MO
- 16 FCL Applications due to <u>Region</u>, <u>Genevieve Kilga</u> 24— Central Region Board meeting 9:30am

TAFCE 50 YEAR MEMBER APPLICATION FOR CERTIFICATE

NAME:	
(Print or type EXA	CTLY as you want it to appear on certificate)
ADDRESS:	
CITY:	STATE:ZIP:
Contact Name	Phone:
REGION:	COUNTY:
CLUB:	_
YEARS OF MEMBERSHIP:	YEAR FIRST JOINED:
HIGHLIGHTS OF MEMBERSHIP:	
	SIGNATURE
County Due Date:	Counties send directly to State VP for Programs Pam Sites by July 1st)
(Revised 2011)	

CENTRAL REGION OFFICERS NOMINATION FORM

Name:		County:	
		E-Mail Address:	
FCE Club M	lember: Yes	Number of Years:	_
Offices Hel	d: Local		
	Region:		
FCE Club Co			
FCE Award	s and Recognition:		
Community	y Involvement: (Exam	ple: church, civic, school, etc.)	
	-	examples of positive participation in Communit	ty affairs:
		,	
(FCE memb	per's name)	is nominated by	for (office)
		for one term.	
If elected t	o a Region Office, I wi	Il carry out all duties to the best of my ability.	
Date	::		
	Signa	ature:	<u> </u>
(If addition	nal space is needed, at	tach plain sheet of paper).	
DEADLINE:	POSTMARKED NO LA	TER THAN: JULY 1 OF CURRENT YEAR	

TO: Central Region Vice President for Programs, Greta Kirby

KATE BAGNALL BOOK SCHOLARSHIP GUIDELINES

Central Region of Tennessee Association for Family and Community Education is offering

a \$500 book scholarship to one FCE member who desires to further his/her education.

To apply, the following criteria must be met:

1. Applicant must be an active FCE member who is in good standing with

the organization, and desires to further his/her education.

2. Applicant should be enrolled for a degree program or vocational certificate.

3. Applicant must maintain passing grades.

4. If applicant has been enrolled in college previously, a copy of the college

transcript should also accompany the application.

5. Applicant must be willing to be interviewed by the scholarship committee, if they

so desire.

The scholarship recipient will be paid \$500 to be used for the purchase of books and/or

class supplies for enrolled classes. The scholarship committee must be notified of any

change that would make you ineligible for the scholarship. If recipient should drop out of

school without valid reason, the scholarship must be repaid. A recipient may reapply,

however, but must have maintained a 2.5 G.P.A. to be eligible.

The recipient would receive the money in December, between the Fall and Spring

semesters.

IN ORDER TO APPLY YOU MUST FILL OUT THE ATTACHED APPLICATION AND SEND IT

ALONG WITH A COPY OF YOUR TRANSCRIPTS TO THE CENTRAL REGION VICE PRESIDENT

FOR PROGRAMS.

DEADLINE TO APPLY: POSTMARKED BY **JULY 11** OF CURRENT YEAR.

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KATE BAGNALL BOOK SCHOLARSHIP APPLICATION

Name of Applicant	:		
	First	Middle	Last
Address:			Street
	City	State	Zip
Telephone No		County	
High School			
Street	City	State	Zip
Year of Graduation			
College Choice			
 Street	City	State	Zip
Date of Birth:	Number	in family living in your h	ome
Marital Status	Ages	of dependent children (i	f any)
Work Activities: Are	e you presently empl	oyed?	
Where:			
What type of work	and how many hour	s per week?	
FCE Activities			
How many years as a member?		Wh	ere
List offices held and	d/or Program of Wor	k chairman in TAFCE:	
Local club			
County			
State			
Are you currently e	enrolled in a college o	r vocational school?	
If so, Where?No. of hours completed			s completed

KATE BAGNALL BOOK SCHOLARSHIP APPLICATION (Continued)

PLEASE ATTACH:

- 1. A one page essay describing in your own words and handwriting why you want to receive this scholarship and "where I see myself five (5) years into the future?"
- 2. A copy of college transcript if you are previously enrolled in a college or vocational school.

APPLICATION AND COPY OF TRANSCRIPTS SHOULD BE SENT TO: CENTRAL REGION VICE PRESIDENT FOR PROGRAMS, Greta Kirby.

Page 2 of 2

Central Region

Planner

August 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 State Officer Nominations due	2	3
4	5	6	7	8	9	10
Cultural Arts Winners due Fashion Revue Winners due	12		14	15 Region Annual Meeting & Credential Forms Due	16	17
18	19	20	21	22	23	24
25	26	27 FCL Training in Lebanon	28 FCL Training in Lebanon	29	30	31

August Reminders

- 1— State Officer Nominations due direct to <u>State VP for Programs</u>, <u>Pamela Sites</u>
- 11—Cultural Arts Winners due to Region, Eileen Horton
- 11—Fashion Revue Winners due to Region, Brenda Oeser
- 15—Registration and Credential Forms for Region Annual Meeting due to <u>Treasurer</u>, <u>Peggy Richmond</u>
- 27~28—FCL Training in Lebanon

STATE OFFICER NOMINATION FORM

NAME		COUNTY
		PHONE NUMBER
FCE CLUB MEMBER		NO. OF YEARS
OFFICES HELD IN CLUB		
CC	UNTY	
ST	ATE	
NA.	ATIONAL	
FCE COMMITTEES SERV	/ED ON	
FCE AWARDS & RECOG	NITIONS	
COMMUNITY INVOLVE	MENT (Example: Church, C	Civic, School)
FCE LEADERSHIP EXPE	RIENCE & EXAMPLES OF PO	DSITIVE PARTICIPATION IN
COMMUNITY AFFAIRS	(Example: Fairs, Charity Dr	rives, etc.)
	EDOM	REGION IS NOMINATED FOR
(FCE member name)	FROWI	REGION IS NOWINATED FOR
(* 02		
		FOR ONE TERM.
	(State Office)	
NOMINATED BY:		DATE
NOMINATED DI.	(County Council President)	DATL
	(,	
IF ELECTED TO A STATE	OFFICE, I WILL CARRY OUT	FALL DUTIES TO THE BEST OF MY ABILITY.
SIGNATURE:		DATE
·	needed, attach plain sheet	(s) of paper with information.)
		(e) e. paper man memadem,
RETURN TO THE ST	TATE VICE PRESIDENT FO	R PROGRAMS:
DEADLINE—POSTN	MARKED BY AUGUST 1st.	

TAFCE Cultural Arts Exhibit Categories Page 1

#	Category Description	Comments	
1	Basketry	Any material	
2	Beadwork	Jewelry, clothing, any other	
3	Ceramics		
4	Chairs & Stools	Woven or caned	
5	Crochet		
6	Cross-Stitch—Counted	Not machine cross-stitch	
7	Cross-Stitch—Other	Not machine cross-stitch	
8	Decorative Painting	Tole, china painting, textile painting, stenciling, any other	
9	Dolls	Any type (NO KITS)	
10	Embroidery—Hand	All types including Brazilian, ribbon, crewel—all hand work	
11	Embroidery—Machine	All, including machine cross-stitch	
12	Fine Art Painting—Acrylics		
13	Fine Art Painting—Drawings & Charcoal		
14	Fine Art Painting—Pastels		
15	Fine Art Painting—Oil		
16	Fine Art Painting—Watercolor		
17	Handcrafted Toy	Any material	
18	Hand Stitching	Hardanger, cutwork, smocking, appliqué	
19	Holiday Decoration—Christmas	Christmas only	
20	Holiday Decoration—Non-Christmas	Any other than Christmas	
21	Jewelry—Non-Beaded		
22	Knitting—Hand		
23	Knitting—Machine		
24	Needlepoint	Any type canvas	
25	Paper Crafts		
26	Photography—Black & White: Person	Individuals, groups	
27	Photography—Black & White: Place	Landscapes, scenery	
28	Photography—Black & White: All Other	Animals, insects, flowers, etc.	
29	Photography—Color: Person	Individuals, groups	
30	Photography—Color: Place	Landscapes, scenery	
31	Photography—Color: All Other	Animals, insects, flowers, etc.	
32	Pottery		
33	Quilts: Applique & Cathedral Window	All work of member	
34	Quilts: Baby & Lap	All work of member	
35	Quilts: Embroidered—Hand	All work of member	
36	Quilts: Embroidered—Machine	All work of member	
37	Quilts: Hand-Pieced & Hand-Quilted	All work of member	
38	Quilts: Machine-Pieced & Hand-Quilted	All work of member	
39	Quilts: Hand-Pieced & Machine-Quilted	All work of member	
40	Quilts: Machine-Pieced & Machine-Quilted	All work of member	
41	Quilts: Hand or Machine-Pieced & PROFESSIONALLY Quilted	All work of member EXCEPT quilting may be done by another fce member or non-member, paid or free	

TAFCE Cultural Arts Exhibit Categories

Page 2

#	Category Description	Comments
42	Quilt: Pillow	All work of member
43	Quilt: Wall Hanging	All work of member
44	Quilt: Other	All work of member; includes clothing, pot holders, placemats and rag-time quilts
45	Repurposing	Recycling material to create something new
46	Rug Making	Any type
47	Sculpture	Any medium
48 Stained Glass		
49 Tatting		
50	Weaving—Hand	
51	Weaving—Loom	
52	Woodworking	
1s	st & 2nd Place Winners to Region by September 1st	1st & 2nd Place Winners to State by October 1st. Effective: January 2018

TAFCE Rules for Cultural Arts

- All first and second place winners from each Region may be exhibited. Two entries per category.
 NO substitutions.
- An individual may enter only one item per category.
- Articles must be entirely the work of the TAFCE member EXCEPT for Category #41.
- The art or craft must have been completed during the past year (since the last competition).
- No doll kits or pre-printed ("cheater") quilts will be accepted.
- All frameable items must be framed.
- Each member is responsible for arranging transportation for exhibits to and from the State conference site.
- Each Region must provide its own materials required to exhibit articles. Tape and nails cannot be used
 on walls. If items are best displayed hung, please provide a means of hanging.
- Entries will be exhibited by category.
- A "Viewer's Choice" award by popular vote will be presented.
- A list of Region winners should be sent to the State Chair as soon as chosen.
- The Tennessee Association for Family and Community Education (TAFCE), its officers or members, or the University of Tennessee Extension staff will not be responsible for any lost, misplaced or damaged items.
 We do not anticipate any misfortunes, but this disclaimer must be clearly understood by all exhibitors.
- All exhibitors must be TAFCE members in good standing.

Effective: January 2018

Region Reporting Form Cultural Arts Winners Entry Form Region: _____ Year: 20___

List your 1st and 2nd place winners only.		
	1st Place	2nd Place
1. BASKETRY: any material		
Name		
Address		
Phone		
County & Email		
Brief Description		
2. BEADWORK: jewelry, clothing, any other		
Name		
Address		
Phone		
County & Email		
Brief Description		
3. CERAMICS		
Name		
Address		
Phone		
County & Email		
Brief Description		
4. CHAIRS & STOOLS: woven or caned		T
Name		
Address Phone		
County & Email		
Brief Description		
5. CROCHET		
Name		Т
Address		
Phone		
County & Email		
Brief Description		
6. CROSS-STITCH (counted) Not machine cros	e-stitch	
Name	5 Sittori	
Address		
Phone		
County & Email		
Brief Description		
7. CROSS-STITCH (other) Not machine cross-	stitch	
Name		Γ
Address		
Phone		
County & Email		
Brief Description		
8. DECORATIVE PAINTING: Tole, China paint	ting, textile painting, stenciling, any other	
Name		
Address		
Phone		
County & Email		
Brief Description		

Page 2—Region Reporting Form	1st Place	2nd Place		
9. DOLLS (any type—no kits)				
Name				
Address				
Phone				
County & Email				
Brief Description				
10. EMBROIDERY—HAND (all types including Braz	ilian ribbon crewel—all hand work)			
Name	man, ribbon, crewer—an riand work)			
Address				
Phone				
County & Email Brief Description				
11. MACHINE EMBROIDERY (all including machine	e cross-stitch)			
Name				
Address				
Phone				
County & Email				
Brief Description				
12. FINE ART PAINTING: Acrylics				
Name				
Address				
Phone				
County & Email				
Brief Description				
13. FINE ART PAINTING: Drawings & Charcoal				
Name				
Address				
Phone				
County & Email				
Brief Description				
14. FINE ART PAINTING: Pastels				
Name				
Address				
Phone				
County & Email				
Brief Description				
15. FINE ART PAINTING: Oil				
Name				
Address				
Phone				
County & Email				
Brief Description				
16. FINE ART PAINTING: Watercolor				
Name				
Address				
Phone				
County & Email				
Brief Description				
17. HANDCRAFTED TOY (any material)				
Name				
Address				
Phone				
County & Email				
Brief Description	£7			

Page 3—Region Reporting Form	1st Place	2nd Place
18. HAND STITCHING (Hardanger, Cutwork	c, Smocking, Appliqué)	
Name		
Address		
Phone		
County & Email		
Brief Description		
19. HOLIDAY DECORATION—Christmas	(Christmas only)	
Name	(2	
Address		
Phone		
County & Email		
Brief Description		
20. HOLIDAY DECORATION—Non-Christi	mas (Any other than Christmas)	
Name	The Court and Companies	
Address		
Phone		
County & Email		
Brief Description		
21. JEWELRY—NON-BEADED		
Name		
Address		
Phone		
County & Email		
Brief Description		
22. KNITTING—HAND		
Name		
Address		
Phone		
County & Email		
Brief Description		
23. KNITTING—MACHINE		
Name		
Address		
Phone		
County & Email		
Brief Description		
24. NEEDLEPOINT (any type canvas)		
Name		
Address		
Phone		
County & Email		
Brief Description		
25. PAPER CRAFTS		
Name		
Address		
Phone		
County & Email		
Brief Description		
26. PHOTOGRAPHY—BLACK & WHITE:	PERSON (individuals, groups)	
Name		
Address		
Phone		
County & Email		
Brief Description		

Page 4—Region Reporting Form	1st Place	2nd Place
27. PHOTOGRAPHY—Black & White: Pla	ce (landscapes, scenery)	
Name		
Address		
Phone		
County & Email		
Brief Description		
28. PHOTOGRAPHY—Black & White: All (Other (animals, insects, flowers, etc.)	
Name		
Address		
Phone		
County & Email		
Brief Description		
29. PHOTOGRAPHY—COLOR: Person (in	dividuals, groups)	
Name		
Address		
Phone		
County & Email		
Brief Description		
30. PHOTOGRAPHY—COLOR: Place (land	dscapes, scenery)	
Name		
Address		
Phone		
County & Email		
Brief Description		
31. PHOTOGRAPHY—COLOR: All Other (animals, insects, flowers, etc.)	
Name		
Address		
Phone		
County & Email		
Brief Description		
32. POTTERY		
Name		
Address		
Phone		
County & Email		
Brief Description		
33. QUILTS: APPLIQUE & CATHEDRAL W	/INDOW (all work of member)	
Name	,	
Address		
Phone		
County & Email		
Brief Description		
34. QUILTS: BABY & LAP (all work of mem	lber)	
Name	,	
Address		
Phone		
County & Email		
Brief Description		
35. QUILTS: EMBROIDERED—HAND (all v	vork of member)	
Name		T T
Address		
Phone		
County & Email		
Brief Description		
		•

Page 5—Region Reporting Form	1st Place	2nd Place		
36. QUILTS: Embroidered—Machine (all work of member)				
Name				
Address				
Phone				
County & Email				
Brief Description				
37. QUILTS: Hand-Pieced & Hand-Quilted (a	all work of member)			
Name				
Address				
Phone				
County & Email				
Brief Description				
38. QUILTS: Machine-Pieced & Hand-Quilte	d (all work of member)			
Name				
Address				
Phone				
County & Email				
Brief Description				
39. QUILTS: Hand-Pieced & Machine-Quilte	d (all work of member)			
Name				
Address				
Phone				
County & Email				
Brief Description				
40. QUILTS: Machine-Pieced & Machine-Qu	ilted (all work of member)			
Name				
Address				
Phone				
County & Email				
Brief Description				
41. QUILTS: Hand or Machine-Pieced & Pro	fessionally Quilted (All work of member EXCEPT quilting monon-member; paid or free.)	ay be done by another FCE member or		
Name				
Address				
Phone				
County & Email				
Brief Description				
42. QUILT: Pillow (all work of member)				
Name				
Address				
Phone				
County & Email				
Brief Description				
43. QUILT: Wall Hanging (all work of member)			
Name				
Address				
Phone				
County & Email				
Brief Description				

Page 6—Region Reporting Form	1st Place	2nd Place	
44. QUILT: Other (all work of member, including clothing, pot holders, placemats & rag-time quilts)			
Name			
Address			
Phone			
County & Email			
Brief Description			
45. REPURPOSING (recycling material to create so	mething new)		
Name	,		
Address			
Phone			
County & Email			
Brief Description			
46. RUG MAKING (any type)			
Name			
Address			
Phone			
County & Email			
Brief Description			
47. SCULPTURE (any medium)			
Name			
Address			
Phone			
County & Email			
Brief Description			
48. STAINED GLASS			
Name			
Address			
Phone			
County & Email			
Brief Description			
49. TATTING			
Name			
Address			
Phone			
County & Email			
Brief Description			
50. WEAVING—HAND			
Name			
Address			
Phone			
County & Email			
Brief Description			
51. WEAVING—LOOM			
Name			
Address			
Phone			
County & Email			
Brief Description			
52. WORKWORKING			
Name			
Address			
Phone			
County & Email			
Brief Description			
1st & 2nd Place Winners to Region Chair by: Septer	mber 1; 1st & 2nd Place Winners to State Chair by: Octob	er 1 (Effective: January 1, 2018)	

FCE Cultural Arts Exhibit — Information Card	FCE Cultural Arts Exhibit — Information Card
Important: This same card must stay with the Exhibit from County to Region to State	Important: This same card must stay with the Exhibit from County to Region to State
Year: Club:	Please be sure you use the latest Cultural Arts Category List when completing this form.
FCE Member:	
Address:	Category Number:
City, State, Zip:	Category Name:
Phone:	
Region:	Item Description:
County:	
FCE Cultural Arts Exhibit — Information Card Important: This same card must stay with the Exhibit from County to Region to State	FCE Cultural Arts Exhibit — Information Card Important: This same card must stay with the Exhibit from County to Region to State
Year: Club:	Please be sure you use the latest Cultural Arts Category List when completing this form.
FCE Member:	
Address:	Category Number:
City, State, Zip:	Category Name:
Phone:	
Region:	Item Description:
County:	
FCE Cultural Arts Exhibit — Information Card Important: This same card must stay with the Exhibit from County to Region to State	FCE Cultural Arts Exhibit — Information Card Important: This same card must stay with the Exhibit from County to Region to State
Year: Club:	Please be sure you use the latest Cultural Arts Category List when completing this form.
FCE Member:	
Address:	Category Number:
City, State, Zip:	Category Name:
Phone:	
Region:	Item Description:

TAFCE FASHION REVUE

First and second place winners in each category are due to the Education Chair (see current year due dates) for competition and judging. First and Second Place Winners at the Region Contest are eligible for the TAFCE State Fashion Revue Contest.

CATEGORIES

Constructed Items

- 1. Suit, dressy ensemble, or better dress
- 2. Jacket, blazer or coat
- 3. Casual and active wear
- 4. Children's casual and better wear (ages 12 or under)
- 5. Teen's casual and better wear (ages 13 18)
- 6. Sewing for an adult (over 18)
- 7. Recycled garment (utilizing used materials)
- 8. Wardrobe accessory (belt; tote bag; handbag; scarf; vest; hat; etc.)
- 9. Decorative Sweat wear (sweatshirt; sweatshirt jacket, etc.)

Purchased Items

10. My Best Fashion Purchase: Casual Wear

11. My Best Fashion Purchase: Better Dress

GUIDELINES

Sewing Skills

- 1. The participant **MUST** be a TAFCE member in good standing.
- 2. The garment must have been made within the last year.
- 3. Garments can be Worn or displayed on a hanger.
- 4. All work must be entirely of the TAFCE member.
- 5. Regional winners are responsible for arranging transportation for the item to TAFCE State Conference.
- 6. The judges are encouraged to use these criteria for judging:
 - a) Construction
 - b) Suitability of fabrics, using the TAFCE score card

Buying Skills

- 1. The participant MUST be a TAFCE member in good standing.
- 2. The garment must have been purchased within the last year.
- 3. The judges are encouraged to use these criteria for judging:
 - a) Construction
 - b) Suitability of fabric
 - c) Quality of fabric, using TAFCE score card, where applicable

Revised August 2018 Effective as State Program: 2006

TAFCE FASHION REVUE PERSONAL DATA SHEET

The information on this form is used to assist with preplanning the Fashion Revue. It is important to **complete all sections. PLEASE PRINT YOUR INFORMATION.**

Name:	County:	Region:			
Address:		Phone:			
City:	State:	Zip:			
Category:					
Attach a photograph of the outfit you will enter (pattern envelope illustration or sketch is acceptable).	FCE Club:What did you learn m	naking this outfit:			
	List Interesting, humorous or educational experiences you had in creating, wearing, or finding this outfit or accessory:				
	Sewn Outfit or Acces				
	Pattern Number: Cost of fabric, pattern, etc.:				
	Estimated cost if purchased ready-made:\$———				
	Estimated Savings: \$				
	Purchased outfit/accessories (new/used:				
	Cost: \$				
		st: \$			
	_				
	outfit. Describe the fas	shion details of your outfit. Refer to the ep the description lively and fun by using			
		_			

Revised August 2018

Fashion Revue Winners Entry Form

County: Region: Year:

List your 1st and 2nd place winners only.

	1st Place	2nd Place
1. Suit, dressy ensemble, or	better dress	
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
2. Jacket, blazer or coat		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
3. Casual and active wear		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
4. Children's casual and bett	er wear (ages 12 and under)	
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
5. Teen's casual and better w	ear (ages 13-18)	
Name		
Address		
City, State, Zip		
Phone		
County		
Email		

Page 2	1st Place	2nd Place
6. Sewing for an adult (over 18)		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
7. Recycled garment (utilizing us	sed materials)	
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
8. Wardrobe accessory (belt; tot	e bag; handbag; scarf; vest; hat; etc.)	
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
9. Decorative Sweat wear (sweat	shirt; sweatshirt jacket, etc.)	
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
10. My Best Fashion Purchase: Casua	l Wear	
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
11. My Best Fashion Purchase: Better	Dress	
Name		
Address		
City, State, Zip		
Phone		
County		

FCE Family & Community Education Central Region

TENNESSEE ASSOCIATION FOR FAMILY AND COMMUNITY EDUCATION CENTRAL REGION TAFCE CREDENTIAL FORM

NAME	
ADDRESS	
	COUNTY
PERSON LISTED ABOVE IS:	REGION
County Coun	cil President
Approved Alt	ternate Voting Delegate
Central Regio	on Board Member
THE PERSON LISTED ABOVE IS	S THE OFFICIAL VOTING DELEGATE FOR:
	COUNTY FOR THE CENTRAL REGION TAFCE
ANNUAL MEETING ON: SEPT	EMBER 12, 2019
Signed	
(County Cou	ncil President or other officer)
Date:	

Peggy Richmond

949 Bells Mill Road Pelham, TN 37366 (809) 413-7071

TAFCE CENTRAL REGION ANNUAL MEETING INFORMATION SHEET

When:

Thursday, September 12, 2019
Registration and Cultural Arts Check-in will begin at 8:00 a.m.
Voting delegates need to be seated by 9:45 a.m.
Meeting begins at 10:00 a.m.

Where:

Rutherford County Extension
315 John Rice Blvd., Suite 101,
Community Center (behind Extension office)
Murfreesboro, Tennessee
I-24 Exit 78A
615-898-7710

Cost:

\$20– includes set-up by 4-H and buffet style meal Deadline for reservation is August 15, 2019

Business Meeting:

If you need to be on the Annual Meeting agenda contact:

Central Region FCE President

Emily Gordon

emilyg.fce@gmail.com

931-359-7074

Nominations will be taken for: VP for Public Policy and Secretary for Central Region. Nomination forms are due by July 1, 2019 to Greta Kirby

Sale Items:

If you or your county wish to sell items at the Annual Meeting, there will be a \$10.00 NON-REFUNDABLE rental fee.

You will need to furnish your own table for your booth.

Fee must be paid at the time of your registration.

Send registration to Region Treasurer: Peggy Richmond

TAFCE CENTRAL REGION ANNUAL MEETING Thursday, September 12, 2019 Lane Agri-Park Community Center 315 John Rice Blvd., Murfreesboro, Tennessee

Registration Deadline: August 15, 2019

Cost per Person: \$	\$20
---------------------	------

NO REFUNDS

st of members attending (Pleas	se indicate with an * those renting booth space)
1	- President or authorized delegate
VOTING DELEGATE (Attach	President or authorized delegatent Credential form to this form)
2	6
3	7
4	8
5	9
Continue on back if more than 9 attending)	
ounty Agent name:	Attending? Yes/No
AGENTS MUST PAY FOR LUNCH	HAND OBTAIN RECEIPT)
OW MANY MEMBERS NEED A	VEGETARIAN PLATE FOR LUNCH?
ANNUAL MEETING A \$10	E FROM YOUR COUNTY INTENDS ON SELLING ITEMS AT T 0.00 NON-REFUNDABLE FEE MUST ACCOMPANY THEIR EASE INDICATE WHO WILL BE RENTING A SPACE.
otal # attending	
umber of Booth rentals	

Note: County Treasurer, complete form and send it along with the Voting Delegate Credentials Form and one check for total registration by **August 15, 2019** to the Central Region Treasurer: Peggy Richmond, 949 Bells Mill Road, Pelham, TN 37366

TAFCE CENTRAL REGION ANNUAL MEETING September 12, 2019

CRAFT BOOTH FORM

Lane Agri-Park Community Center
315 John Rice Blvd., Murfreesboro, Tennessee

NAME	
Descri _l	ption of booth
COST:	\$10.00 PER BOOTH, fee must be submitted with this form.
You m	ust bring your own table. Vendors must be registered for annual meeting.
Please	return with registration to: Central Region Treasurer by August 15, 2019
То:	Peggy Richmond 949 Bells Mill Road Pelham, TN 37366

Note: County Treasurer send this form and include money in check for Registration to Annual meeting.

Central Region Planner

September 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Character Counts Contest begins		3	4	5	6	7
8	9	10	11 Central Region Board Meeting	12 Central Region Annual Meeting	13	14
15	16	17	18	19	20	21
21	22	23	24	25	26	27
28	29	30				

september Reminders

- 1— Character Counts Contest begins Sept.1-Mar. 31.
- 11— Central Region Board Meeting 2 p.m.
- 12— Central Region Annual Meeting Murfreesboro, Tennessee

Central Region Planner

October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		Council Info, Dues, Credential Form due, State Conf. Reg. Due	2	3	4	5
6	7	8	9	10	11	12
13 National fce week	14 National fce week	15 National fce week	16 National fce week	17 National fce week	18 National fce week	19 National fce week
20	21	22	23	24	25	26
27	28	29	30	31		

October Reminders

1—County Council Info Sheet due to Region Secretary, Becky Phillips

1 —Central Region & NAFCE Dues due to Region <u>Treasurer</u>, <u>Peggy</u> Richmond

1—State Credential Forms due direct to State, Brenda Johns

1—State Conference Registration due to host region - Central

13~19—National FCE Week (Second full week of October)

COUNTY COUNCIL INFORMATION SHEET

(Due: October 1)

The County Council Secretaries are to complete this form with the names, addresses, phone numbers, and e-mail addresses (if available) for your 2020 County Council Officers. Please mail or email (an electronic version will be available) to:

Becky Phillips (Warren) 880 Lawson Mill Drive McMinnville, TN 37110 (931) 212-1644 (cell) rsbp74@gmail.com

	Name	Address: Street, City State, & Zip code	Contact Phone number & area code	E-mail Address (if available)
President				
President—				
Elect				
VP of				
Programs				
VP for				
Public Policy				
Secretary				
Treasurer				
Educational				
Chairperson (s)				

FCE

Tennessee Association for Family & Community Education

DUES & MEMBERSHIP REPORT

Date:			
County:			
THIS FORM IS TO BE SENT T SHIP LISTS NO LATER THAN		ASURER ALONG WITH A CHECK FOR DI	UES AND MEMBER-
	00	CTOBER 1, 2019	
Number of Clubs in the Cou	ınty		
Number of Club Members i	in the County		
Amount of dues pai	d @ \$4.00 per meml	ber: \$	
(Atta	ch a 2017 NAFCE me	mbership form for each member joini of Family and Community Education)	ng
Amount of NAFCE d (Youth membership	•	\$	
Amount of NAFCE d (Regular -Under 80	•	\$	
Amount of NAFCE dues paid @ \$16.50 (Senior—Over 80 years of age)		\$	
Amount of NAFCE dues paid @ \$30.00 (Family membership)		\$	
Total Amount dues paid (A	+B+C+D)	\$	
Send to Region Treasurer:	Peggy Richmond 949 Bells Mill Road Pelham, TN 37366		

THIS FORM SHOULD ACCOMPANY YOUR LIST OF MEMBERS (2 COPIES) LISTED ALPHABETICALLY AND ONE CHECK FOR TOTAL DUES, PAYABLE TO TAFCE CENTRAL REGION.



2020 Membership Form ***Type or Print Clearly in ink*** ***Do Not Abbreviate City, County, Street or State Names***

Date	Current Member ID#		Email					
First Name	M	.l Las	st Name					
Mailing Address								
City		State			Zip Code+			
Phone No	County of Residence							
Club Name		C	lub County					
Family Membership	o: (Please list) Spouse Na	ame						
, ,	Dependent Child							
	Dues	Individual	Family	Senior	Youth			
				(80+	18 and			
	National			years)	under			
	National	\$ 20.00	\$ 30.00	\$16.50	\$ 5.00			
	State	Ψ 20.00	Ψ 30.00	Ψ10.50	Ψ 0.00			
	Council/County/Parish							
	Club							
	Olub							
	Total							
	Total							
Sign a	and send with total memb	ership dues to	o Club Trea	surer by				
_	NI NA 1		1 1, 5	CE1 C				
	New Memb	oer (Never be	longed to F	CE before)				
Member	Signature							
	Must be original	inal signature	, copies wil	l not be acc	epted			

Mission...To strengthen individuals, families, and communities through continuing education, developing leadership, and community action.

Tennessee Association for Family & Community Education

2019 TAFCE STATE CONFERENCE CREDENTIAL FORM

NAME									
(M	(Must be a paid TAFCE member)								
ADDRESS									
PHONE NUMBER	COUNTY								
PERSON LISTED ABOVE IS:	REGION								
County Council Pr	resident								
Approved Alterna	ate Voting Delegate								
TAFCE State Board	d Member								
THE PERSON LISTED ABOVE IS TH	IE OFFICIAL VOTING DELEGATE FOR:								
	COUNTY FOR THE 2019 TAFCE BUSINESS MEETING								
ON: NOVEMBER 19, 2019									
Signed									
	President or other officer)								
Date:									

SEND CREDENTIAL FORM TO THE STATE TREASURER BEFORE OCTOBER 1, 2019

Brenda Johns (Giles) 610 Guthrie Road Pulaski, TN 38478 931-309-5927 gailmayjohns54@gmail.com

Central Region Planner

November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	8	8	9
10	11	12	13	14	15	16
17 TAFCE State Conference Franklin	18 TAFCE State Conference Franklin	19 TAFCE State Conference Franklin	20 TAFCE State Conference Franklin	21	22	23
24	25	26	27	28 Happy Thanksgiving	29	30

November Reminders

17~20—TAFCE 38th Annual Conference (Marriott in Franklin)

28—Happy Thanksgiving!

Central Region Planner

December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
J				12		
15	16	17	18	19	20	21
22	23	24	25	26	27	28
			Merry Christmas!			
29	30					

December Reminders

Have a Merry Christmas!



TENNESSEE DEPARTMENT OF REVENUE

SALES AND USE TAX CERTIFICATE OF EXEMPTION

TENNESSEE ASSOCIATION FOR FAMILY &

ATTN: CHARLENE BUDD 14055 COLUMBIA HWY LYNNVILLE TN 38472-5235

Effective Date: July 1, 2015 Exemption Number: 100120076 Expiration Date: June 30, 2019

123 MORGAN HALL

KNOXVILLE TN 37901

The Tennessee Department of Revenue has issued a tax-exemption number for the educational, religious, historical, or charitable non-profit organization or institution named above. State law (Tenn. Code Ann. § 67-6-322) gives the Department the authority to allow this organization to make tax-exempt purchases of goods and services that it will use, consume or give away. This authorization for exemption does not extend to sales tax that the organization must collect or pay on its regular sales of goods or taxable services.

This authorization for exemption is limited to sales made directly to the above named organization. This certificate may not be used for sales made to individuals paying with personal checks or personal debit or credit cards, even if the individual is a representative or employee of the above named organization, and he or she will be reimbursed for the purchase. Sellers must refuse to accept the certificate when the sale is made to someone other than the above named organization.

The organization must furnish its suppliers of goods and services with a copy of this certificate. The lower portion of the certificate must be properly completed. The organization must retain the original certificate for copy purposes. The supplier will maintain a file copy as evidence of the exempt sale to the organization. Later purchases made before the expiration date do not require the submission of additional copies.

The organization must notify the Department immediately if it ceases to exist or if its location or mailing address changes.

Richard H. Roberts
Commissioner of Revenue

To B	Completed by the Organization							
TO:	Supplier's Name							
	Address							
	City	State	Zip _					
l, name	ed above, affirm that the purchases made under th	is authority will be	e used	, as an a and consumed by	uthorized the orga	d representative anization or will t	of the organi se given awa	zation y.
Unde	penalty of perjury, I affirm this to be a true and co	rrect statement.						
Print	Name of Organization							
Print I	Name of Purchaser							
Signa	ture of Purchaser				Da	ate		